



The City of Lorain, Ohio

DEPARTMENT OF ENGINEERING

200 West Erie Avenue, 4th Floor City Hall
Lorain, Ohio 44052 • Phone (440) 204-2003 • Fax (440) 204-2522

Dale Vandersommen, PE
City Engineer

TO: All Current Sewer Contractors

FROM: City of Lorain
Engineering Department

DATE: November 18, 2025

RE: 2026 Sewer Excavator's License Renewal

Please note your Sewer Excavating License with the City of Lorain, Engineering Department expires on December 31, 2025. If you intend to renew your License for the year 2026 please complete and submit the following items **(renewal will be returned if any items missing, wrong or incomplete):**

- Renewal Application (enclosed)
- Sewer Builder's Bond **(must be original, on our bond form, signed, no continuation bonds, digital seal accepted)**
- Certificate of Liability Insurance with City of Lorain Engineering as the certificate holder and a Power of Attorney
- A list (on company letter head) of persons authorized to pick up and sign for permits, signed by owner and **notarized**. If no letter received only the owner may pull permits.
- Check for **\$30.00** made payable to: **City of Lorain Engineering**

Submit your renewal information to the following address:

**City of Lorain, Engineering Department
City Hall – 4th Floor
200 W. Erie Ave.
Lorain, OH 44052**

PLEASE NOTE PERMITS ARE REQUIRED FOR, BUT NOT LIMITED TO:

- Repairing, replacing or installing any sanitary, storm or water service line connected to our system. This includes installing clean-outs and check-valves.
- Repairing, replacing or installing any sidewalk or apron in the City Right of Way.
- Opening pavement in any City street or alley.

Failure to secure permits before starting the work may result in fines. Our permit applications and City of Lorain Standards can be found here: <https://www.cityoflorain.org/299/Engineering>

Any questions please contact our office at (440) 204-2003. Thank-you!