



# CITY OF LORAIN

## CIVIL SERVICE COMMISSION

200 WEST ERIE AVE., 3rd FLOOR CITY HALL, LORAIN, OHIO 44052  
TELEPHONE (440) 204-2066 FAX (440) 204-2527

**DATE OF ISSUE –OCTOBER 17, 2025**

**THE LORAIN CIVIL SERVICE COMMISSION WILL BE  
RECEIVING APPLICATIONS FOR THE POSITION OF:**

**CLASSIFICATION TITLE:**

**MOTOR EQUIPMENT OPERATOR I**

Must have **Class B CDL** with air brake & tanker endorsement

**SALARY:**

**Grade 23 - \$21.74/ hr starting pay**

**\$22.95/hr after 6 months**

**\$24.16 /hr after one year**

Application must be made on the Civil Service forms available online at [www.cityoflorain.org](http://www.cityoflorain.org) --  
-go to Government, then Department or Boards, Commissions and Committees and then Civil Service; click on Application Instruction and follow the 4-step process. To view the job announcement, click on Current Opportunities which has the job description attached. The Civil Service Commission will begin accepting applications on **Monday, October 20, 2025 through Wednesday, December 31, 2025**, in the Office of the Lorain Civil Service Commission, 200 West Erie Ave., **3<sup>rd</sup> floor**, Lorain, Ohio 44052, Lorain City Hall. Applications will be received in person by applicant or their representative **OR via email to: [rosemary\\_white@cityoflorain.org](mailto:rosemary_white@cityoflorain.org)**  
The office will be closed everyday from approximately 12:00 - 1:00 p.m. **Any questions, please contact Rose at 440-204-2066.**

All applicants must be United States citizens or have a valid permanent resident card. Applicants must have a high school diploma or G.E.D. Applicants must show a valid Driver's license at time of application. **APPLICANTS MUST POSSESS A CLASS "B" COMMERCIAL DRIVERS LICENSE WITH TANKER AND AIR BRAKE ENDORSEMENT AT TIME OF APPLICATION.**

**POSITION SUMMARY:**

Under the immediate supervision of the Public Property Director and under the general supervision of the Street Superintendent, performs semi-skilled and skilled labor in the maintenance, construction, repair and service work of City Streets, City owned properties, right-of-ways, alleys, medians and storm water inlets as well as snow and ice control operations. May be assigned to any division within the Public Property Department as a substitute for individuals on vacation, sick leave, etc. or during heavy work load periods. This position is subject to emergency call-outs and must be able to work both scheduled and unscheduled overtime, including night, weekends and stand-by as required.



## Position Description

**Position Title:** Motor Equipment Operator I  
**Department:** Public Property Department/Street Division  
**Salary Grade:** Per USW-6621 Grade  
**Reports to:** Director of Public Property  
**FLSA:** Non-Exempt  
**Date:** September 2022

### Position Summary:

Under the immediate supervision of the Public Property Manager and under the general supervision of the Street Superintendent, perform semi-skilled and skilled labor in the maintenance, construction, repair and service work of City Streets, City owned properties, right-of-ways, alleys, medians and storm water inlets as well as snow and ice control operations. May be assigned to any division within the Public Property Department as a substitute for individuals on vacation, sick leave, etc., or during heavy work load periods. This position is subject to emergency call-outs and must be able to work both scheduled and unscheduled overtime, including nights, weekends and stand-by, as required.

Employees in this class may work with others or independently with general supervision from a crew leader. Employee receives daily work assignments from crew leaders or Superintendent. When working with others, may take direction from higher classification staff on job site. Assists crews in performing assigned maintenance, construction, repair, and service work on City streets, City owned properties, right-of-ways, medians, alleys, and storm water inlets. Learns to operate a variety of equipment, machinery and tools used in department projects and activities, which may include and is not limited to concrete finishing, asphalt finishing, skid steers (multiple attachments), rollers, compaction equipment, loader, hotbox, crack seal machine, asphalt recycler and brine making equipment.

### Duties and Responsibilities:

- Assists in the hauling, transportation, loading and unloading of various materials and equipment associated with assigned projects.
- Digs holes, trenches, foundations, conduit runs
- Performs basic landscaping, cleaning and maintenance tasks
- Utilizes power equipment including, but not limited to, air hammers, air tamp, paint machines, air compressors, electric drills, cement drills, water pumps, chainsaw, portable concrete saws, cement mixers, sidewalk sweepers, zero turns, lawn mowers, tractors, snow blowers, skid steers, brush cutters, wood chippers, sprayers, auger, compost mixers, sod cutters, leaf pick-up equipment, floor buffers and any or all other small power equipment

- Performs cleaning, maintenance and repair on: buildings, grounds, simple equipment, streets, alleys, right of ways, trees, lawns, concrete and wooden structures, culverts and catch basins, traffic control signs, devices and markers
- Assists in concrete, asphalt, grading operations and any other maintenance and repair operations
- Operates truck with plow and salt spreader to assist with removal of snow and ice on streets, sidewalks and parking lots.
- Sets up barricades and posts temporary and/or permanent signs for traffic control; stops, diverts or directs traffic
- Picks up dead animals and illegal dumping
- Assists with leaf removal throughout the city
- Assists with tree removal
- Mix seeds, fertilizers, insecticides and other chemicals *under supervision*.
- Flood Control

**Necessary Competencies:**

1. Communication Skills- written and verbal
2. Customer Service
3. Problem Solving
4. Prioritizing
5. Attention to detail

**Requirements:**

**Knowledge of:**

- Knowledge of the operation and maintenance of simple tools and equipment
- Knowledge of the hazards and safety precautions of the work
- Skill in the use of hand and power tools
- Skill in performing manual labor in varying weather conditions
- Skill in moving and lifting heavy objects
- Valid State of Ohio driver's license
- Valid Class B CDL with air brake and tanker endorsement
- Skill in understanding and following written and oral instructions
- Ability to read and write legibly
- High School Diploma or GED Equivalent
- Skill working and communicating effectively with others
- Ability to perform the essential job duties
- Ability to perform the physical aspects of the job which include, but are not limited to adjusting, carrying, climbing, connecting, crouching, crawling, kneeling, lifting, pulling, reaching and stooping
- Ability to properly lift fifty (50) pounds
- Department and City policies and operating procedures.

**Skill and Ability to:**

- Develop and maintain effective working relationships with supervisor, co-workers and citizens;
- Communicate effectively with others both verbally and in writing;
- Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems;

- Understand the implications of new information for both current and future problem-solving and decision-making
- Interpret and apply laws, codes, regulations and policies;
- Prepare accurate and concise reports.

#### **Education and Experience:**

- **Education:** High School Diploma or GED Equivalent
- **Experience:** Experience or training in the use of basic hand tools. Work experience which demonstrates the ability to follow directions and work effectively with others
- **Licenses:** Valid State of Ohio Driver's license and a Class B CDL with Air Brake and Tanker endorsement.

#### **Physical Demands:**

The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. Vision demands include close, relatively detailed vision, with the ability to adjust focus when performing inspections. Employee may sit for periods of time when performing administrative work. The employee is frequently required to stand and walk for extended periods of time, use hands to hold and control equipment; reach with hands and arms, climb and balance, stoop, kneel, crouch, crawl and somewhat frequently work in awkward or confined positions. Lift or push moderate weight (15-20 pounds). Occasional lifting or pushing of heavy weight (50+ pounds).

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

#### **ESSENTIAL OSHA RESPONSIBILITIES:**

- Know and use safe work procedures, after training, if training is required
- Recognize job hazards and take proper precautions to assure personal, as well as fellow employee and public safety, after training, if training is required
- Inform his/her supervisor immediately of hazards, unsafe equipment and acts, and recommend solutions to correct deficiencies.
- Actively participate in safety program and training
- Immediately report accidents, injuries and near misses to his/her supervisor
- Report to work in a condition to be able to work safely

The City of Lorain is an Equal Opportunity Employer.