



City of Lorain

Seasonal Suspension of Trash Billing Application

ACCOUNT NUMBER: _____

NAME ON THE ACCOUNT: _____

In order to temporarily suspend the billing for trash collection, this form must be completed and returned to the Utilities Department at the address listed above. A specific date must be indicated on both spaces provided below, listing the stop and start dates. In order for trash to be discontinued, the property must be vacant for at least 30 consecutive days, from the beginning of any given month to the end of the same month. Forms need to be submitted thirty (30) days in advance.

Trash billing will be reinstated if water consumption is 100cubic feet (1 HCF) or more in the time period indicated. If trash is requested to be started within 30 days, we are required to charge unbilled service from the beginning of the billing period requested.

The home at _____(service address) will be vacant from (departure date) _____ to _____(return date). Trash billing will be temporarily suspended from the departure date until the return date.

Seasonal Mailing Address (required): _____

Printed Name: _____

Address: _____

City, State, Zip Code: _____

Signature: _____ Date: _____

1. A Request for Temporary Suspension of Trash Billing form must be completed. The form requires a departure date as well as a return date.
2. A minimum vacate period of 30 days, from the beginning of any given month to the end of the same month, is required for a temporary termination of trash collection. Billing will be temporarily suspended for time period specified on form. If an extension is needed, please contact the Billing Office at (440) 204-2500 option 3.
3. In order to qualify for temporary suspension of trash billing, a residence must not use more than 1 HCF (100 cubic feet or 750 gallons) of water usage during the time period indicated.
4. All requests for temporary suspension of trash billing will be monitored and routinely audited for legitimacy.

IN OFFICE USE ONLY

_____ INITIALS
_____ NOTED ON ACCOUNT
_____ SEASONAL
_____ LONG TERM
_____ RENTAL

