



# CITY OF LORAIN

## Board of Control

### Meeting of August 28, 2019

#### MINUTES

(revised)

#### I. ROLL CALL

The Board of Control meeting was called to order at 11:16 a.m. by Mayor Joseph Koziura. In attendance were Mayor Joseph Koziura, Safety/Service Director Daniel Given, Lori Garcia, Ron Adams, Dave Comer, Kellie Glenn, Ron Russell and Louise Kilbane.

#### II. MATTERS FOR DISCUSSION

**Item #1** – A request from the Department of Building, Housing and Planning to enter into an agreement with Tyler Technology Inc. to provide software for mobility services regarding inspections, permits, and licensing in the amount of \$49,141.00. The cost will be allocated equally from the following accounts: General Fund-Building 1010.S900.6300.1500 and Block Grant-Code Enforcement 2260.R226.7240.600.1500. The purchase of this software/service will enable inspectors (Building and Housing Inspectors) to result inspections in the field.

Safety/Service Director Given made the motion to approve the request: Mayor Koziura seconded the motion.

Discussion: IT Director Comer explained that this will be used for mobile inspections, online permits & licensing apps, and for online payments. Inspectors will use an Ipad in the field to note violation(s) found which will be immediately recorded and accessible by the Building Department.

S/S Director Given asked if inspection photos can be uploaded, IT Director Comer answered yes. S/S Director Given asked if other vendors were checked out, IT Director Comer said several vendors were checked out, and commented that Elyria is currently using this vendor's technology. S/S Director asked if this technology has been tested yet by Lorain, IT Director Comer said no.

Mayor Koziura said the Inspectors should clearly note what the homeowner is being cited for, instead of only noting the violation code number, to reduce the number of calls to the Building Department by homeowners requiring clarification.

Roll Call: Safety/Service Director Given-aye; Mayor Koziura-aye. Motion carried unanimously.

**Item #2** – A request for approval from the Utilities Dept-Water Purification for the purchase of powdered activated carbon (PAC) from Donau Carbon US, LLC in the amount of \$7,978.95 (per 11,900 lbs)

Safety/Service Director Given made the motion to approve the request: Mayor Koziura seconded the motion.

Roll Call: Safety/Service Director Given-aye; Mayor Koziura-aye. Motion carried unanimously.

**Item #3** – A request from the Dept of Public Property, Parks & Recreation Division to purchase fifteen (15) trash receptacles with lids delivered from Service Supply Limited in an amount not to exceed \$10,598.00. The receptacles will be placed along Broadway upon completion of the streetscape project. These funds are derived from the 2019 Recycling Incentive Grant.

Safety/Service Director Given made the motion to approve the request: Mayor Koziura seconded the motion.

Discussion: The Mayor asked who is responsible for emptying the trash cans, Public Property Manager Garcia said currently Republic empties them once a week.

Mayor Koziura and S/S Director Given discussed possible ways in which the emptying of the trash cans on Broadway might be handled in the future, especially after special events.

Roll Call: Safety/Service Director Given-aye; Mayor Koziura-aye. Motion carried unanimously.

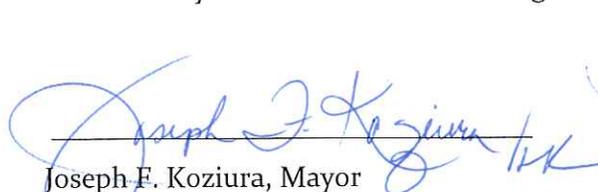
**Item #4** – A request for approval from the Utilities Department – Sewer Division for the repair services needed for the electrical problems on the vector by Jack Doheny Companies in the amount of \$7,451.40.

Safety/Service Director Given made the motion to approve the request: Mayor Koziura seconded the motion.

Roll Call: Safety/Service Director Given-aye; Mayor Koziura-aye. Motion carried unanimously.

### III. ADJOURNMENT

Safety/Service Director Given made the motion to adjourn; Mayor Koziura seconded the motion. Roll call: Mayor Joseph Koziura-aye; Safety/Service Director-aye. Motion carried unanimously. Board of Control Meeting of August 28, 2019 adjourned at 11:25 a.m.

  
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Joseph F. Koziura, Mayor  
City of Lorain, Ohio

  
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Louise Kilbane  
Assistant to Mayor Joseph F. Koziura