



# CITY OF LORAIN

## Board of Control

### Meeting of February 18, 2019

## MINUTES

### I. ROLL CALL

The Board of Control meeting was called to order at 11:19 a.m. by Mayor Chase Ritenauer. In attendance were Mayor Chase Ritenauer, Safety/Service Director Daniel Given, Pat Riley, Dale Vandersommen, Lori Garcia, Kellie Glenn, Paul Wilson, Dave Comer, Joe Carbonaro and Louise Kilbane.

### II. MATTERS FOR DISCUSSION

**Item #1** – A request for approval from the Public Property Dept, Streets Division, to enter into an agreement with Clark & Post Architects, Inc to perform the Pre-construction, Construction & Closeout Stage for the proposed Public Property Facility on Westpark Drive in an amount not to exceed \$35,000.00, Ord 175-18.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: This agreement is needed to continue on with the project. Clark & Post will be overseeing this project to the finish.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #2** – A request for approval from the Engineering Dept authorizing the Safety/Service Director to enter into an agreement with the Lorain County Engineer and the City of Amherst for construction and engineering services related to the reconstruction of Cooper Foster Park Road in an amount not to exceed \$1,195,378.00. Ord #008-19 1.22.2019.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: This is Lorain's portion of the lighting and reconstruction of Cooper Foster Park Road.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #3** – A request for approval from the Engineering Dept to purchase a wide format plotter, HP Designjet T2530 in the amount of \$9,119 plus \$48.10 per month maintenance plan. Quote also received from SE Blueprint \$9,373.00

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: This will replace Engineering's current wide format plotter which is on lease until April.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #4 – A request for approval from the IT Dept to enter into an agreement with Tyler Technology for the annual maintenance agreements for LOGOS: 2019- \$110,000.00; 2020- \$116,000.00; 2121- \$122,000.00. Ord#139-13.**

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: This is to extend the agreement the City entered into when we updated our software for an additional three years.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #5 – A request for approval from the IT Dept to enter into an agreement with GHA Technology for the FARONICS Deep Freeze and FARONICS Anti Virus Software in the amount of \$5,500.00.**

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Additional layers of software protection.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #6– A request for approval from the Utilities Administration, to approve the purchase of the Annual Subscription and Support of the WIMS Data Software for the Utilities Dept in the amount of \$5,140.00. Funds to be paid between Water & WPC Accounts.**

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Paul Wilson requested that this item be pulled from the agenda.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. This item was pulled from the agenda.

**Item #7 – A request for approval from the Utilities Administration to enter into an agreement with Dell Marketing, LP for the 3 year renewal of Microsoft Enterprise Enrollment Agreement in the amount of \$5,794.93 (Agreement for the Microsoft Licenses utilized by the Utilities Dept).**

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Paul Wilson requested that this item be pulled from the agenda.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. This item was pulled from the agenda.

**Item #8** – A request for approval from the Utilities Administration to enter into an agreement with ESRI in the amount of \$10,000.00 for the Annual Maintenance of the ArcGIS Software used in the Utilities Dept. Funds to be paid between Water, WPC & Storm Funds.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Paul Wilson requested that this item be pulled from the agenda.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. This item was pulled from the agenda.

**Item #9** – A request for approval from the Utilities Administration for the services from Pro-Tech Systems Group in the amount of \$7,200.00 for annual cellular data retrieval from 20 sites.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: This is for data service for our pump stations for SCADA.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #10** – A request for approval from the Lorain Police Dept to purchase a 2007 Ford Explorer from Sugar Ridge Towing in the amount of \$5,800.00 for use by the Lorain Police Auxiliary.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Safety/Service Director asked that the price of this request be changed to \$5,600.00. The Explorer was gone over by the mechanics, the vehicle is in excellent shape for its age, the price is over \$1,000 less than the NADA price, and approximately \$500 - \$600 worth of repairs will be made prior to the purchase.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried as modified.

**Item #11** – A request for approval from the Utilities Dept to purchase 3 commercial truck caps from Auto Details in the amount of \$9,429.00. Truck Caps will be installed on the new Water Distributions' foremen trucks. Quotes also received from Xtreme Performance-\$14,916.00; A Better Truck Cap & Hitch-\$9,429.00.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Three new truck caps are to be purchased for the three new capital lease vehicles purchased.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #12** – A request for approval from the Safety/Service Dept authorizing the Director to enter into Agreement with Unifirst to provide uniforms for various departments in the City of Lorain for 2 years in an amount not to exceed \$49,999.00. See attached quotes.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: The amount of \$49,999.00 shall not be exceeded during the two year term of this agreement.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #13** – A request for approval from the Utilities Dept Administration for the furnishing of meters for the Lorain Utilities Dept Neptune Meter Contract #18-29 in the amount of \$100,000.00.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Paul Wilson requested that this item be pulled from the agenda.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. This item was pulled from the agenda.

**Item #14** – A request for approval from the Dept of Public Property, Bldg Maintenance Division permitting Gross Plumbing, Inc to provide and install one (1) Grundfos CRE20-3 Simplex booster pump within Lorain City Hall for an amount not to exceed \$23,177.00. Quote also received from Reliable Contractor Service - \$29,000.00.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: The booster pump will be installed by Gross Plumbing in City Hall to improve water quality.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #15** – A request for approval from the Dept of Public Property, Parks Division, for removal and replacement of the existing roof on the Central Park Pavilion and Restroom building by Homestead Exterior Solutions in an amount not to exceed \$17,165.00. Project

to be funded by Block Grant Funds. Quotes received from George's Roofing - \$19,906.00; Coates Bros. Roofing - \$59,445.00.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: A metal roof will be placed on the building that houses the pavilion and restroom. Homestead Exterior Solution is the same company that did the metal roof replacement at Oakwood Park.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #16** – A request for approval from the Dept of Public Property to enter into a contract with Regency Construction Services, Inc to perform the Design/Build pre-construction stage for the proposed Central Service Complex on Westpark Drive in an amount not to exceed \$371,443.00. Regency was selected thru the RFQ process. Ord 175-18.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: This is for the first stage, to start the design. Regency Construction Services was selected through the RFP process.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #17** – A request for approval from the Lorain Fire Dept for the annual purchase of ten (10) sets of Turnout Gear-Globe Fire Gear, from Finley Fire Equipment, in the amount of \$29,130.00. Turnout gear consists of pants, jackets, helmets, carbon hoods, gloves, boots and helmet shields replaced on a seven year cycle. Finley Fire is a sole source vendor.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #18** – A request from the Utilities Dept, Engineering Division, authorizing the Safety/Service Director to enter into an agreement with Jones & Henry Engineers, Ltd in an amount not to exceed \$87,000.00 to perform professional services related to the Lorain Wastewater Treatment Primary Clarifier Rehabilitation. Ord 17-18.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: Jones & Henry was selected through the RFP process. They will come up with plans and specifications for the primary rehabilitation project.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #19** – A request for approval from the Dept of Building, Housing & Planning for the repairs at 2626 Denver Ave for Mark & Katheryn Gaughan in the amount of \$19,644.90

which includes a 10% contingency of \$1,785.90. Work to be performed by Straightline Quality Roofing Systems & Ohio Basement Systems. The residents will make payments over the term of the (60 months) to cover the \$4,644.90 over the \$15,000.00 Emergency Home Repair Program limit. See attached for quote list.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Discussion: This is for another emergency repair. Kellie Glenn commented that we are almost out of funds.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

**Item #20** – A request for approval to enter into a professional legal services agreement with Wickens, Herzer & Panza for pending litigation- Christine Winrod, et al v City of Lorain, Case No. 13CV181854 in the amount of \$25,000.00 Funds to be paid from account #6130.P613.4000.8100.1000.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

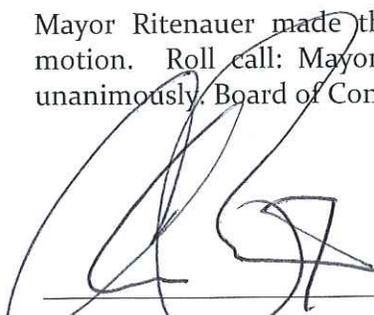
**Item #21** – A request for approval to enter into an agreement with Wickens, Herzer & Panza for professional legal services in the matter of Lorain County Sewer Fees/City of Lorain/Arbitration in the amount of \$25,000.00 Funds to be paid from account #6130.P613.4000.8100.1000.

Mayor Ritenauer made the motion to approve the request; Safety/Service Director Given seconded the motion.

Roll Call: Mayor Ritenauer-aye; Safety/Service Director Given-aye. Motion carried unanimously.

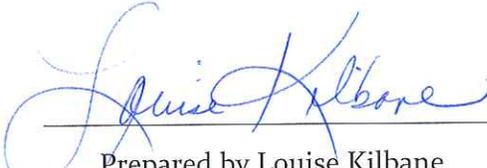
### III. ADJOURNMENT

Mayor Ritenauer made the motion to adjourn; Safety/Service Director Given seconded the motion. Roll call: Mayor Chase Ritenauer-aye; Safety/Service Director-aye. Motion carried unanimously. Board of Control Meeting of February 18, 2019 adjourned at 11:34 a.m.



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Chase Ritenauer, Mayor  
City of Lorain, Ohio



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Prepared by Louise Kilbane  
Assistant to Mayor Chase Ritenauer

attachment



# BOARD OF CONTROL REQUEST FORM

**Board of Control meetings are held on Monday afternoons at 4:00 p.m. on the 7<sup>th</sup> floor of City Hall. All requests must be received by no later than 4:00 p.m. on the Thursday prior to the meeting. <<< Answer the following questions for each request submitted >>>**

1. Request February 14, 2019

2. Name of Department Submitting Request Building, Housing & Planning

3. Summary of Report

A request from the Department of Building, Housing and Planning to approve repairs at 2626 Denver Ave. for Mark and Katheryn Gaughan in the amount of \$19,644.90 (which includes a 10% contingency of \$1,785.90). The work will be performed by Straightline Quality Roofing Systems & Ohio Basement Systems. The City will pay Straightline Quality Roofing Systems & Ohio Basement Systems directly. A total of three proposals were received for waterproofing and basement repair: Ohio Basement Systems (\$11,624.00), Ohio State Waterproofing (\$17,800.00), and T.J. & Sons Roofing and Remodeling (\$7,500.00). A total of three proposals were received for the roof replacement: Straightline Quality Roofing Systems (\$6,235.00), American Roofing (\$8,250.00), and Disilvestro Roofing Co. (\$8,400.00). Upon review of the estimates provided, Straightline Quality Roofing Systems & Ohio Basement Systems' estimates provided a more comprehensive solution regarding all of the repairs at the property (per Chief Velez). The residents will make payments over the term of the loan (60 months) to cover the \$4,644.90 over the \$15,000.00 Emergency Home Repair program limit.

4. Name of Vendor Selected: Straightline Quality Roofing Systems & Ohio Basement Systems

5. Purchase Amount: City View Builders \$6,858.50  
Project Cost (\$6,235.00) + 10% Contingency (\$623.50)  
Ohio Basement Systems \$12,786.40  
Project Cost (\$11,624.00) + 10% Contingency (\$1,162.40)

6. VENDOR DETAIL

Sole Source Vendor - Yes / No

State Purchasing Vendor - Yes / No

List the names and the quote received from *at least* three vendors for the requested item; Or, if bids were submitted, use this area to list vendor names and bid amounts.

Waterproofing and Basement Repairs

Vendor #1 Ohio Basement Systems \$11,624.00

Vendor #2 Ohio State Waterproofing \$17,800.00



**BOARD OF CONTROL  
REQUEST FORM**

Vendor #3 T.J. & Sons Roofing and Remodeling \$7,500.00

**Roof Replacement**

Vendor #1 Straightline Quality Roofing Systems \$6,235.00

Vendor #2 American Roofing \$8,250.00

Vendor #3 Disilvestro Roofing Co. \$8,400.00

7. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes
8. Is the amount requested due to a change order? No
9. If necessary, has City Council approved and when? No