



Tony Krasienko  
Mayor

# The City of Lorain, Ohio

## Application for Charitable Organizations to Conduct "Games of Chance" or "Scheme of Chance"

(Chapter 517, Gambling)

PERMIT #: \_\_\_\_\_

Name of Charity: \_\_\_\_\_  
(Charitable Organization)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Person designated in charge of Game/Scheme of Chance: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

Type of Game/Scheme of Chance: \_\_\_\_\_  
Vegas Night, Night at the Races, Tip Boards, Instant Tickets, Raffles

Facility where event is to be held: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Date Scheme of Chance is to begin: \_\_\_\_\_ End Date: \_\_\_\_\_  
1 yr. for Tip Board, Instants, Raffles

Head of Charitable Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT:** The Permit Applicant agrees to indemnify and hold harmless the City of Lorain and its agents and employees against all claims, damages, losses and expenses, including but not limited to attorney fees, sustained by any person or persons and arising out of or resulting from the performance of this contract, provided that any such claim, damage, loss or expense is not solely attributable to or caused by the negligent act or omission of the City of Lorain, its employees, agents or subcontractors.

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**REQUIREMENTS:**

- 517.11 The Organization must be charitable as defined by the Ohio Revised Code, 2915.01 (H)
- 517.11 Application shall be made by organization no later than four (4) weeks prior to the date of the event
- 517.11 The application for a permit shall be accompanied by a check or money order drawn on a solvent bank licensed in the State of Ohio, in the amount of one hundred dollars (\$100.00) payable to the City of Lorain
- 517.11 A copy of the determination letter currently in effect from the I.R.S. stating that your organization is exempt from Federal Income Tax under Section 501.C (3)

**FEDERAL TAX EXEMPT**

I hereby certify that:

The game/scheme is being conducted by an organization or entity exempted from Federal Income Tax pursuant to Section 501 (a), subsection 501 (C) 3 of the Internal Revenue Code.

**Federal Tax Exempt Number:** \_\_\_\_\_

**REPORT REQUIRED 517.19**

I further understand that:

The Charitable Organization must file a financial report with the Lorain Police Department on a city designated form within thirty (30) days of the conclusion of said game or scheme, enumerating the gross receipts and the total monies paid out, and a declaration that no monies were paid out to any person by way of commission, wage, salary, reward, tip, donation, gratuity, or other form of compensation, directly or indirectly, for operating or assisting in the operation of the games. Failure to comply with this section may result in denial of future applications for organizations who have not filed the required report.

**DECLARATION LETTER 517.16**

I further certify that:

If a Game of Chance, it will be conducted for a period of four (4) consecutive days or less and not more than twice a year, or for five (5) consecutive days not more than once a year, and is being conducted on premises owned by the charitable organization, on premises leased from a governmental unit, or a veterans, or fraternal organization.

The Game of Chance is not being conducted during or within ten (10) hours or a bingo game.

No person shall receive any commission, wage, salary, reward, tip, donation, gratuity or other form of compensation for operating or assisting in the operation of the game, other than security. Violation of this section may constitute a criminal offense.

The sworn statement by the applicant personally that the charitable organization has not been previously convicted of a felony theft offense, or has been convicted of any criminal offense of gambling.

**517.21 USE OF VOLUNTEER LABOR IN GAMES OF CHANCE PROHIBITED UNDER CERTAIN CONDITIONS**

I further understand that:

- (a) As an express requirement of the issuance of any permit to operate a game of chance or scheme of chance fund- raising event, each charitable organization’s representatives shall acknowledge that they may not knowingly permit any volunteer to work in any capacity at said event if any such volunteer worker has been convicted of a felony, has been convicted of any theft offense, or has been convicted of any criminal offense of gambling
- (b) No person shall work or volunteer to work in any capacity at a game of chance or scheme of chance fundraising event for any charitable organization in the City where such person has previously been convicted of any felony, has been previously convicted of any theft offense, or has been previously convicted of any criminal offense of gambling
- (c) No person shall knowingly hire or arrange for any person to volunteer labor to be performed for any charitable organization’s game of chance or scheme of chance fundraiser event, where said volunteer worker or worker is a person who has previously been convicted of any felony, has been previously convicted of any theft offense, or has been previously convicted of any criminal offense of gambling

\_\_\_\_\_  
Signature of Applicant Date Submitted

**APPROVAL**

\_\_\_\_\_  
Chief of Police Date

\_\_\_\_\_  
Mayor Date