



# The City of Lorain, Ohio

## APPLICATION FOR CARNIVALS, CIRCUSES & FESTIVALS

### Chapter 707

**Chase Ritenauer**  
Mayor

**CHECK TYPE:** \_\_\_\_\_ Carnival \_\_\_\_\_ Circus \_\_\_\_\_ Festival \_\_\_\_\_ Other

Name of Applicant: \_\_\_\_\_  
(to operate or maintain a Carnival, Circus, Festival, etc.)

Address of Applicant: \_\_\_\_\_

Name of Sponsoring Organization: \_\_\_\_\_  
(or firm, person, corporation, etc.)

Address of Sponsoring Organization: \_\_\_\_\_

Name and phone number of person who is locally in charge of Sponsoring Organization: \_\_\_\_\_

**LOCATION OF EVENT:** \_\_\_\_\_

Length of time of permit, not to exceed 4 days: \_\_\_\_\_  
# of days                      Dates                      Hours of Operation

List of Concessions: \_\_\_\_\_

Will you require a permit to conduct "Games of Chance" or "Schemes of Chance" per Ordinance #121-83 for Charitable Organizations?  
(Tips, Instants, Raffles, Las Vegas Night, Night at the Races, etc.) \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

707.6 Additional Protection (over)  
From whom did you receive additional protection? \_\_\_\_\_  
(Police, Fire, Auxiliary Police, etc.)

**PLEASE ATTACH THE FOLLOWING TO THIS APPLICATION: NO EXCEPTIONS**

- \_\_\_\_\_ 1) Plat Plans in Duplicate (707.02)
- \_\_\_\_\_ 2) Certification from the Health Board for Sanitary facilities provision (707.02(e))
- \_\_\_\_\_ 3) Per Ohio Building Code 3102.9.6, a Certificate of Report from a certified laboratory certifying tents, air inflated or air inflated or air supported structures are composed of flame-resistant materials or are treated with an approved flame retardant and meet the requirements for flame resistance as determined in accordance with NFPA 701
- \_\_\_\_\_ 4) Provide evidence (copy of certificate) of full compliance with Ohio State Workers' Compensation Law (707.02(i))
- \_\_\_\_\_ 5) A Performance Bond in the amount of \$1,000.00 (707.2)
- \_\_\_\_\_ 6) Evidence of Public Liability Insurance Policy in the amount of \$50,000.00 / \$100,000.00 (707.03)
- \_\_\_\_\_ 7) Payment of \$50.00 per day (707.4)

**707.1** No person, firm or corporation, including religious, private, charitable, civic and political organizations, shall operate upon any property within the City, any Carnival, Circus, Fair, Festival, etc., without first having made an application

**707.2** The Application shall be accompanied by a Performance Bond in the amount of \$1,000.00 guaranteeing that no assembly or disassembly of booths, rides, stands, or equipment will occur between the hours of 10:00 p.m. and 7:00 a.m. the following morning

707.2(c) Length of time for which permit is to be issued shall not exceed four (4) days

707.2(d) The hours desired to open, but limited to 10:00 p.m. on Sundays and weekdays and limited to 11:00 p.m. on Saturdays

707.2(e) Provisions made for sanitary facilities which shall be in compliance with the City of Lorain Building Code

707.2(h) No Public Address System shall be used beyond 10:00 p.m. on any day

**707.4** The Applicant shall pay a fee of Fifty Dollars (\$50.00) per day

**707.5** The Application shall be filed at least two (2) weeks prior to date of event

**HOLD HARMLESS AGREEMENT:** The Permit Applicant agrees to indemnify and hold harmless the City of Lorain and its agents and employees against all claims, damages, losses and expenses, including but not limited to attorney fees, sustained by any person or persons and arising out of or resulting from the performance of this contract, provided that any such claim, damage, loss or expense is not solely attributable to or caused by the negligent act or omission of the City of Lorain, its employees, agents or subcontractors.

Signature of Applicant

Date

**707.2 PERMIT APPLICATION REQUIREMENTS**

**Must Call Building & Electrical Department to Schedule Inspection before opening**

**(440) 204-2045 Building**  
**(440) 204-2046 Electrical**

If the erection of tents, temporary buildings or structures is contemplated in conjunction with the operation of such amusement, recreation or exhibition specifications, plot plans, and such other data as may be required shall accompany such application, in duplicate, and the same shall be approved by the Commissioner of Building, the Chief of Department of Fire, and the Traffic Commissioner before a permit shall be issued.

To be signed by: \_\_\_\_\_ Building Inspector \_\_\_\_\_ Electrical Inspector \_\_\_\_\_ Traffic Commissioner \_\_\_\_\_ Fire Chief

\_\_\_\_\_  
**Building Inspector** **Date** **Electrical Inspector** **Date**

\_\_\_\_\_  
**Traffic Commissioner** **Date** **Fire Chief** **Date**

**707.06 ADDITIONAL PROTECTION CHARGE**

When, in the opinion of the Mayor and Traffic Commissioner, the amusement, entertainment recreation, exhibition or other assemblage will attract sufficient pedestrian and vehicular traffic as to necessitate the employment of additional police and firemen, then the applicant shall deposit a sum, in addition to the fee herein charged, which is estimated to be sufficient to pay for such additional expense. If the deposit is greater than the sum necessary to pay such expense, then the remainder shall be refunded. If the amount deposited is insufficient to pay the additional expense, then the applicant shall reimburse the City in an amount equal to the overage.

To be signed by: \_\_\_\_\_ Traffic Commissioner \_\_\_\_\_ Fire Chief

\_\_\_\_\_  
**Traffic Commissioner** **Date** **Fire Chief** **Date**

**707.07 INSPECTION**

The Chief of the Department of Fire or other member thereof authorized by him shall make such inspections of the premises as he may deem necessary and shall make such orders with respect to removal of combustible materials of structures as are required for the protection of the persons attending such assemblages.

To be signed by: \_\_\_\_\_ Fire Chief \_\_\_\_\_ Health Department \_\_\_\_\_ Safety/Service Director \_\_\_\_\_ Mayor

\_\_\_\_\_  
**Fire Chief** **Date** **Health Department (separate form attached)** **Date**

\_\_\_\_\_  
**Safety/Service Director** **Date** **Mayor** **Date**

**LORAIN CITY HEALTH DEPARTMENT**  
**1144 West Erie Avenue**  
**Lorain, OH 44052**  
**440-204-2300**

**CERTIFICATION FOR CARNIVAL / FESTIVAL**  
*Chapter 707.02 (e)*

Proposed operation will be: \_\_\_\_\_ Carnival \_\_\_\_\_ Festival \_\_\_\_\_ Circus \_\_\_\_\_ Other

Dates of Operation: From \_\_\_\_\_ To \_\_\_\_\_

Name of Operation: \_\_\_\_\_

Location of Operation: \_\_\_\_\_

Sponsoring Agency Name & Address: \_\_\_\_\_

- 1) Does this operation intend to serve: **FOOD:** \_\_\_\_\_ Yes \_\_\_\_\_ No **DRINKS:** \_\_\_\_\_ Yes \_\_\_\_\_ No
- 2) If food or drinks are served, does operation agree to comply with the Lorain City Food Service requirements and obtain a Food Service License or Food Establishment Permit? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 3) If multi-use utensils are used, do you agree to sanitize same by means of an approved bactericidal treatment?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
- 4) Only single service utensils to be used? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 5) Do you agree to comply with the Lorain City Ordinance and Board of Health Regulations for storage, disposal and removal of garbage and refuse? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 6) Are toilet facilities available? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 7) Give type and location of toilet facilities: \_\_\_\_\_
- 8) If toilet facilities are not owned by the sponsoring agency, has written permission been obtained by sponsor for use of the above facilities? \_\_\_\_\_ Yes \_\_\_\_\_ No

**SPONSORING AGENCY MUST SIGN AND DATE BELOW**

Date: \_\_\_\_\_ Signature of Individual and Title: \_\_\_\_\_

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**FOR HEALTH DEPARTMENT USE ONLY**

\_\_\_\_\_ having requested permission to sponsor  
(Sponsoring Agency)

\_\_\_\_\_ to be located at \_\_\_\_\_  
(Name of Operation) (Address/Location)

Lorain, Ohio, from \_\_\_\_\_ to \_\_\_\_\_ inclusive, has agreed to  
(Begin Date) (End Date)

Comply with all laws, ordinances and regulations of the State of Ohio and City of Lorain, pertaining to Food Services and Sanitation.

**APPROVED:**

\_\_\_\_\_  
DATE HEALTH ADMINISTRATOR