



CITY OF LORAIN
DIVISION OF BUILDINGS
SIGN PERMIT APPLICATION
Phone: 440-204-2045 / Fax: 440-204-2540
Richard Klinar, Chief Building Official
Kellie Glenn, Director

For Official Use Only:
DRB Approved: Yes No
Electrical Dept. _____

Date _____
Permit Fee _____
3% State Fee _____
Plus \$5.00 TECHNOLOGY FEE
Total Fees \$ _____
 Cash Check # _____
Permit # _____

Per Lorain City Council, As of January 2, 2019 – add \$5.00 [TECHNOLOGY FEE] to final permit cost

Approval from City of Lorain Design Review Board must be obtained before the application is reviewed.

SIGN CONTRACTOR INFORMATION:

Name

Address

City/State/Zip

Telephone

Email

SIGN LOCATION INFORMATION:

Business Owner's Name

Address

City/State/Zip

Telephone

Email

Please submit a site plan showing the actual dimensions of the lot, location and size of any existing or proposed structures thereon, and the location and names of abutting street and alleys.

1. Sign dimensions _____ Total Sq. Ft. _____
2. The zoning district of the lot and adjacent lots _____
3. The setback dimensions to the part of the sign nearest the front and side property lines _____
4. The height of the sign _____
5. Clearance under the sign _____
5. Describe mounting technique for sign _____
6. Attach a drawing of the plans and specifications of this sign to this application.
7. Wind pressure certification -- 30 pounds per square foot.
8. Underwriter's Laboratories or City of Lorain Approval label is required.
9. Site plan to be approved by the Building Department of the City of Lorain.

Type of Sign:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Directional Sign | <input type="checkbox"/> Ground Sign | <input type="checkbox"/> Pole Sign | <input type="checkbox"/> Wall-mount Sign |
| <input type="checkbox"/> *Billboard | <input type="checkbox"/> Projecting Sign | <input type="checkbox"/> Single-faced Sign | <input type="checkbox"/> Double-faced Sign |
| <input type="checkbox"/> Illuminated Interior | <input type="checkbox"/> Illuminated Exterior | <input type="checkbox"/> Non-illuminated | <input type="checkbox"/> Other _____ |

*Billboards: On your site plan, indicate the horizontal distance to the nearest existing billboard within 350 feet, the nearest residential district, the nearest park, playground, public or semi-public building if the billboard is to be located within 150 feet of said district or building. If any of the aforementioned does not exist within the stated distances, it shall be noted herein.

Contractor Signature