



City of Lorain

Rental Unit Suspension of Trash Billing Application

ACCOUNT NUMBER: _____

NAME ON THE ACCOUNT: _____

In order to temporarily discontinue the billing for trash collection, this form must be completed and returned to the Utilities Department at the address listed above. In order for trash to be discontinued, the property must be vacant for at least 30 consecutive days, from the beginning of any given month to the end of the same month. Failure to notify the Utilities Department of occupancy will result in the account being accessed any unbilled charges. This request needs to be renewed every six (6) months.

Trash billing will be reinstated if water consumption is 100 cubic feet (1HCF) or more in the time period indicated. If trash is requested to be started within 30 days, we are required to charge unbilled service from the beginning of the billing period requested.

The residence located at _____ (Service address)

became vacant as of _____ (Date).

Tentative date of occupancy if applicable: _____ (Date).

Mailing Address (required): _____

Printed Name: _____

Address: _____

City, State, Zip Code: _____

Signature: _____ Date: _____

1. A request for temporary suspension of trash billing form must be completed. This request needs to be renewed semi-annually.
2. A minimum vacate period of 30 days, from the beginning of any given month to the end of the same month, is required for a temporary termination of trash collection.
3. In order to qualify for temporary termination of trash collection, a residence not use more than 1 HCF (100 cubic feet or 750 gallons) of water usage during the time period indicated.
4. All requests for temporary termination of trash collection will be monitored and routinely audited for legitimacy.

IN OFFICE USE ONLY

_____ INITIALS

_____ NOTED ON ACCOUNT

_____ SEASONAL

_____ LONG TERM

_____ RENTAL

_____ VERIFIED VACANT (FOR LONG TERM AND RENTAL ONLY)

